

PARTNERSHIP INQUIRY

Dear Colleague:

On behalf of MLSE Foundation, MLSE Launchpad is working on the creation of a Sport for Development Center: a collaborative space that harnesses the power of sport to address a range of youth development priorities such as education, health and improved life skills. It will provide 200,000 underserved youth access to a multipurpose gymnasium, classrooms and teaching kitchen.

MLSE LaunchPad is the first facility in North America developed specifically to deliver sport for development programming with a focus on four programming pillars: healthy body; healthy mind; ready for school; ready for work. Along with creating unique sport specific programs in-house, MLSE LaunchPad will partner with organizations that are already executing innovative programming in the field of youth development. Our partner organizations will also allow us to identify and support youth from some of the Greater Toronto Area's most underserved communities. Bringing youth together for a common purpose in a welcoming space will foster community dialogues and relationships.

We are still in the very early stages of developing partnership and we are consulting the community youth to see what services they want most. There is still no information about how much space will be available to partners and what partner programming might look like. Funding has been provided for the development stage and capital stage, but the cost of space has not yet been established, and a financial plan is not yet in place. More detailed plans for the MLSE LaunchPad will, of course, also depend on the nature of the partnerships with organizations like yours that emerge in this development phase.

We are only asking you to provide a preliminary expression of interest in participating in MLSE LaunchPad, not a formal commitment. Please let us know what you are interested in. If you are uncertain of your precise needs please offer the best estimate you can for now. Please note that the basic infrastructure will be in place – including washrooms, a kitchen, an entrance lobby, some janitorial space and so on., so you can focus your response on the office and program space you need and any other specific requirements that you have.

We ask that you send back the expression of interest as soon as possible to be considered in our development process. After that we will be contacting your organizations in May 2016 to follow up on the development of MLSE LaunchPad and its services. Between now and September 2016 we will want to talk to all interested groups to make more formal plans for the creation of MLSE LaunchPad and reach clear agreements with the organizations interested. We hope you will continue to participate in the process thank you for your interest in this initiative.

Thank you for your interest in this process.

MLSE LaunchPad



AGENCY/COMMUNITY GROUP INFORMATION:

Name of Agency/Group: _____
Annual Operating Expenses: _____
Mailing Address: _____
Phone: _____ Website: _____
Contact Person _____ Position: _____
Contact E-mail: _____

PARTICIPATION

Is your organization interested in participating in MLSE LaunchPad?

Yes ___ (Please go to question 3)

No ___ (Please go to question 9)

PROGRAM PLANS

Please briefly describe the work you would like to do at the MLSE LaunchPad:

Program name:

Description of program (max 500 words)

Is this a pilot program?

If yes, what gap does it fill in the community? (max 100 words)

How accessible is the program for children and youth? Are there registration fees? If yes, how much are registration fees? (max 100 words)

IMPACT

What key issues is this program addressing and what are the expected outcomes of the program? (max 250 words)

How many children and youth will be served by this program?

How many days a week does this program run?

How many hours a week does this program run?

Please attach the program schedule to outline the amount of days and hours the program will run.

Please tell us what groups you are most likely to serve at the hub:

(Check as many as apply)

___ Children

___ Youth

___ Seniors

___ Newcomers

___ Other (please specify) _____

TYPE OF PARTNERSHIP

Please indicate what kind of partnership your agency or organizations would like to be (check one):

___ A Co-located Partner (has dedicated space that is used only by them)

___ An Itinerant Partner (uses space on a regular basis, but others use the same space at other times)

___ A Community Partner (occasionally uses flexible space that is also used by many groups and organizations)



SPACE USE:

Please indicate how much program space and office space your organization would likely need if it were delivering the services you described.

Please keep in mind that, though the finances are still being determined

How many offices would you need (assuming each office is 100 square feet and could accommodate 2 staff)?_____

For how many people in total?_____

How often would you need that space? _____hours or ____days per week?

(If you need office space less than weekly, how often would you need the space and for how long? _____)

Approximately how many square feet of **program** space would you need? _____

What kinds of rooms would you expect to need, and how often (for example, a multipurpose room for 4 hours per week, a classroom for 12 hours per week)

<i>Room Type</i>	<i>Hours Per Week</i>
_____	_____
_____	_____
_____	_____
_____	_____

OTHER SPACE

If you need occasional access to other kinds of space, for example a board room, a meeting room, storage space or a kitchen, Please specify the type and amount of space you would need.

Type of Space _____ Hours needed _____

Type of Space _____ Hours needed _____

Type of Space _____ Hours needed _____

OTHER REQUIREMENTS

Are there other physical features that would have to be in place to make MLSE LaunchPad work for your organization/clients? (for example, child care space separate from program or office space; specific barrier-free features or specific features like additional storage space in some of the rooms you use). Please specify the features you need.

Thank you for providing this information.

Please return the form to Bridgette.Estrela@mlse.com

